OUR LADY OF MERCY PRESCHOOL

2020 SUMMER CHILD CARE PROGRAM

ADMISSION AGREEMENT

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF CHILD (LAST NAME, FIRST) CHILD’S BIRTHDATE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 ADDRESS BEST PHONE #

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 CITY/ ZIP CODE EMAIL ADDRESS

MON TUES WED THURS FRI

DAYS CHILD WILL ATTEND

(PLEASE CIRCLE)

**2020 SUMMER CHILD CARE PROGRAM SESSIONS DATES:**

MONDAY, JUNE 1-FRIDAY, JULY 24 (CLOSED FRIDAY, JULY 3RD)

**SUMMER FEE SCHEDULE: rates are based on 8 weeks of care**

**HALF-DAY PROGRAM** (**8:00-12:00**)

\_\_\_\_\_\_\_\_\_\_\_5 half days per week- $430/month

\_\_\_\_\_\_\_\_\_\_\_4 half days per week- $374/month

\_\_\_\_\_\_\_\_\_\_\_3 half days per week- $320/month

\_\_\_\_\_\_\_\_\_\_\_2 half days per week- $267/month

**MID-DAY PROGRAM (7:00-3:00)**

\_\_\_\_\_\_\_\_\_\_\_5 mid days per week- $590/month

\_\_\_\_\_\_\_\_\_\_\_4 mid days per week- $520/month

\_\_\_\_\_\_\_\_\_\_\_3 mid days per week- $455/month

**FULL-DAY PROGRAM (7:00-5:30)**

\_\_\_\_\_\_\_\_\_\_\_5 full days per week- $643/month

\_\_\_\_\_\_\_\_\_\_\_4 full days per week- $590/month

\_\_\_\_\_\_\_\_\_\_\_3 full days per week- $520/month

\*\*\*15% Discount for two or more children enrolled in program

\*\*\*$15.00/hour fee for additional time not scheduled

\*\*\*No refunds for missed days

\*\*\*Drop in service is not available

\*\*\*If requested, one week tuition credit for vacation:

**VACATION REQUEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PAYMENT PROVISIONS:**

Summer tuition payments are made directly to OLM Preschool **NOT** on your SMART account. Only cash or check payments are accepted. Tuition is due by the 15th of each month. A late fee of $25.00 will be charged if payment is received after the 15th. In the event your tuition payment is delinquent, a statement will be sent home and you will have 10 days to pay on your account. If your payment obligation is not met, your child will not be able to attend.

**LATE PICK-UP FEES:**

A fee of $10.00 will be charged per child for any portion of the first 10 minutes you are late and $2.00 for each additional minute there after. If you are late, the afternoon supervisor will report the time to the director, and the late charge will be added to your next month’s tuition payment.

**REFUND CONDITIONS:**

Refunds will not be issued for the summer program. **By registering, you are obligated to pay June and July tuition** unless other arrangements are made with the Preschool Director.

**LICENSING**:

Our Lady of Mercy Preschool, license #240402103, is granted solely upon serving well children aged 2 to 6 years old. The Department of Social Services, the licensing agency, shall have the authority to interview children/staff and to inspect and audit our facility records without prior consent. The licensee shall make provisions for private interviews with any child(ren), or any staff member and the examination of all records relating to the operation of the facility. The licensing agency shall have the authority to observe physical conditions, which could indicate child abuse, neglect, or inappropriate placement.

**SUNSCREEN:**

Due to licensing restrictions, we are not able to apply sunscreen on children. PLEASE have your child arrive with sunscreen on to be protected from the sun during outside play times. Of course, most outside play is during morning hours, as the afternoon temperatures are too hot.

**DRESS CODE:**

Please have your child wear play clothes. The students will be painting, playing in the sand and water table, and enjoying the outdoors. PLEASE have your child wear closed-toed shoes to avoid injury and insect bites. Spaghetti straps for girls are not permitted. Hats can be worn outside but sunglasses need to stay at home unless prescribed by the doctor. As in the school months, please provide extra clothes, socks, and shoes to keep in a cubby.

**PULL-UPS**:

Pull-ups can be worn during naptime. Students will change before and after their nap. If they need assistance, teachers/assistants will help ensure children are clean using posted universal procedures.

**LUNCH:**

Lunch will begin promptly at **11:00am**. Each child will need to bring lunch from home.

**SNACK:**

A calendar will be posted if you would like to help provide snack. On days without volunteers, the preschool will provide a nutritious snack. Milk will be provided.

**ALLERGIES:**

If any enrolled students have nut allergies, all food items containing nut products will not be allowed at preschool. An allergy notice will be emailed before the summer program begins.

**REASONS FOR DISMISSAL OF A CHILD FROM SUMMER PROGRAM:**

1. Student will not profit from continued attendance (ie. Severe emotional instability).
2. Failure to pay tuition or late fees.
3. Serious illness.
4. Uncooperative or non-supportive parents/guardians.
5. Incomplete registration.
6. Serious violation of school policy.

**THIS AGREEMENT MAY BE TERMINATED WITH A 14 DAY WRITTEN NOTICE BEFORE MAY 4, 2020.**

**MY TUITION FOR OLM PRESCHOOL SUMMER PROGRAM:**

**$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **JUNE JULY**

**WE, THE PARENTS/GUARDIANS OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,**

**AGREE TO THE TERMS AND CONDITIONS OF THIS CONTRACT.**

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**PARENT SIGNATURE DATE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PARENT SIGNATURE DATE**

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**DIRECTOR SIGNATURE DATE**