

**Our Lady of Mercy Preschool
Diocese of Fresno, California**

Title: Universal Precautions/Procedures	Policy #: OLMPS 1
Date of Principal Approval: 11/28/16	Date Initial: 11/28/16 Date Review/Revise:

POLICY: Our Lady of Mercy Preschool has a planned system for handling of blood, urine, feces, vomit or drainage so that it is done safely and according to the “Universal Precautions” Guidelines as prescribed by the Center for Disease Control (CDC).

PROCEDURE:

1. Put on non-latex (nonporous) disposable gloves
 - a. Use only disposable products to clean up body fluids
 - b. Get a plastic bag large enough to hold everything you will use
 - c. Dispose of all used tissue, paper towels, gauze, cotton and/or bandages into the plastic bag
2. Wash the child’s hands and anything else touched by bodily fluids with soap and water
3. Disinfect any area spilled, splashed or otherwise contaminated with the bodily fluid
4. In a separate plastic bag put any contaminated clothing and send home with parent/guardian
5. Remove your gloves at this point and put them into the bag with the other contaminated bodily fluids
6. Tie the bag closed and put it inside another plastic bag
7. Dispose of the bag in an outside, plastic lined trashcan
8. **WASH YOUR HANDS THOROUGHLY WITH SOAP AND RUNNING WATER IMMEDIATELY**